

President: Sarah Allen
Treasurer: Jackie Havel

Vice President: Katherine Trone
Secretary: Beth Beno

PcTO Meeting Minutes
November 21, 2023
6:30 Library Media Center

Meeting Norms

- We will be engaged and present during our time together
- Problems or negative feedback are discussed directly with a focus on solutions.
- We show respect for different working styles and personalities
- We come prepared for the materials and topics outlined on the agenda.

Attendees: Sarah Allen, Katherine Trone, Jackie Havel, Beth Beno, Jen Layden, Kari Anderson, Pho Chu Juan, Denise Humphrey, Jackie Oliver, Sara Demerath, Megan Vitrano, and Stacie Haworth

Approval of 10/17/2023 minutes

- Submitted and approved

Treasurer's Report

- Submitted and approved
- \$22,035.03 balance and \$10,431.47 available funds

Current & Old Business

1. Funding Requests

- a. Mrs. Nolan: Movement/Sensory/Calming Room 227: \$5,250
 - i. Available for all students at Pioneer.
 - ii. Items to be purchased/built include: large light bright, mini climbing wall, mini whiteboard wall, lego wall, cushion padding for flooring, crash pads (large pads for under the climbing wall), and additional class supplies that will be housed in this room.
 - iii. Motion approved
- b. Mr. Marto: \$565.25 for Jag Tag necklaces (50 Jag Tag award for K-3)
 - i. Motion approved
- c. Jamie Kallies: \$300 for books and resources for parents to borrow on topics of anxiety, changing families, etc.
 - i. Motion approved
- d. Jamie Kallies: \$300 for Kare Buddy Program: notepads, books for students to take home
 - i. Motion approved
- e. Jamie Kallies: \$500 for prizes for Jag Mart (4-5th grades)
 - i. Motion approved

2. Teacher Appreciation throughout the year

- a. Coffee Truck - November 30th from 7:30-8:15
 - i. Some donations have come in
 - ii. We are not allowed to have a Venmo account for PcTO
 - iii. Flier will be sent via SeeSaw and a collection will be set up in the office
 - iv. Cost is \$5 per coffee
- b. Hot Cocoa bar
 - i. January 19th for teacher work day

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New Business

1. Commitments for This Year
 - a. Read-A-Thon - Jackie Oliver
 - b. Square 1 Art - Megan Vitrano
 - i. \$2,572 in sales so far, goal is \$3,300 for best profit
 - ii. Orders are due by December 5th
 - c. Restaurant Nights - Jen Layden
 - i. Freddy's Frozen Custard & Steakburgers - November 15
 1. \$93.42 raised
 - ii. Noodles & Co - January 18
 - iii. Chipotle - January or February, TBD
 - iv. Sara's Gelato to go pints - TBD
 - v. Denise will look into Chick-fil-A
 - d. Village Roasters - Stacie Haworth
 - i. Orders forms are in and coffee will be delivered next week
 - e. Chicks and Dip - Molly Schweitzer & Darien Prunty
 - i. Order forms went home today
 - ii. Orders are due December 1st
2. TerraCycle Fundraiser
 - a. ColorCycle has stopped and there is currently no free option, but will continue to look into
3. Wisconsin Herd & Hope Clothing - March 1st
 - a. Will post in Weekly Wednesday as the date gets closer

Upcoming Events

1. PcTO adopt a family to shop for the holidays
 - a. Megan Vitrano will contact social worker for a family to shop for
 - b. Jen made a motion not to exceed \$500 - motion approved

2023-2024 Upcoming Meeting Dates

- Third Tuesday of every month, excluding December
- January 16, February 20, March 19, April 16, May 21